

CEDARS Data Warehouse Trainers,

Last year at the initial CEDARS Data Warehouse (CDW) training, NC DPI recommended that each LEA identify a CDW Security Officer during the session. Most of the participants were able to name a security officer, but some needed more time to confirm the appropriate person for that role.

A contact list of all CDW LEA Security Officers has been posted on the CEDARS website (<http://dpi.state.nc.us/cedars/reporting/>). Please visit the document to verify that the correct Security Officer is listed your LEA. As a reminder, in order for LEAs to access the CDW, a Security Officer must be in place.

Additionally, a Security Officer video has been posted as a supplement to the '*Security Administration*' document to assist LEAs in understanding the tasks associated with the user role.

Finally, the Training Contact Information spreadsheet will be available for editing through June 22; use this link to access the document:

<https://docs.google.com/spreadsheet/ccc?key=0AoJQd3f3RFoxdGIURUdQdVBIOC02ckl2RkNNUngwR1E#gid=0>

If you have questions regarding the CEDARS Data Warehouse or have trouble viewing the document, please contact cedars-info@dpi.nc.gov for assistance.

Thank you,